



THE MYALGIC ENCEPHALOMYELITIS ASSOCIATION OF ONTARIO
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MEAO - an organization representing and supporting the medical conditions of Myalgic Encephalomyelitis/Chronic Fatigue Syndrome (ME/CFS), Fibromyalgia (FM) and Environmental Sensitivities/Multiple Chemical Sensitivity (ES/MCS)

DRAFT

MINUTES – ANNUAL GENERAL MEETING of The Myalgic Encephalomyelitis Association of Ontario Wednesday, September 29th, 2021 – 1:30 p.m. – 3:00 p.m. Held through Zoom Video Conferencing

1. Call to Order

The meeting was called to order at 1:34 p.m.

Chair: Denise Magi

Moderator: Adrianna Tetley, Treasurer of MEAO Board

Denise Magi, President of MEAO extended a welcome to all members.

Quorum Achieved: 22 members participated. 7 by Zoom/phone, and 15 Proxies.

See list of participating Voting Members.

Housekeeping

- Adrianna Tetley presented the rules for the meeting.
- Meeting will be recorded with the consensus of the attendees and all members will be put on mute.
- President only votes if there is tie but will vote for the proxies she holds.

2. Approval of Agenda:

- The agenda was amended as follows:
 - to address the business items before Update on the Task Force and
 - to delete the guest speaker for the update on the Task Force.
- Other issues raised in an email received prior to the AGM will be addressed under “Other Business”.

Motion:

Be it resolved that the 2021 AGM Agenda be approved as amended.

Moved by: Keith Deviney

Seconded by: Laurie Menard

Unanimous: Motion Carried

3. Approval of AGM minutes of September 23rd, 2020

Two amendments were proposed:

- To add under Director's report: "That the priorities for MEAO for 2020/21 include possibly changing the name of the organization and refreshing the website."
- Changes to the minutes related to the Environmental Health Clinic: This discussion was deferred to Other Business. No further changes to the minutes at this time.

Motion:

Be it resolved that the Minutes of the Myalgic Encephalomyelitis Association of Ontario (MEAO) Annual General Meeting of September 23, 2020 be approved with the following amendment: under the Directors Report: "That the priorities for MEAO for 2020/21 include possibly changing the name of the organization and refreshing the website".

Moved by: John Doherty
 Seconded by: Keith Deviney
 16 in Favour, 6 Opposed - Motion Carried

Members requested that their opposition be noted in the Minutes: Eleanor Johnston, Yvon Helen Hemsol, Denise King, Irene Turrin, Maureen MacQuarrie, Alison Rae

Point of Order:

Due to technical issues with the ability to request to speak while on the phone and the time it takes to unmute, the member requested that everyone be unmuted.

Response: All people were unmuted with the request that people respectfully speak one at a time.

4. Special Resolution of the Members of MEAO regarding MEAO's change of address

Presented by Laurie Menard, Member of the Board.

- The Corporation surrendered its lease on its expiry at 170 The Donway West, Toronto, in the spring of 2014, and since then the Landlords at the Corporation's former address, the Rockport Group ("Rockport") have allowed the Corporation to continue using 170 The Donway West, Suite 307 as the Corporation's head office address;
- The Corporation has not leased new premises and Rockport gave the Corporation an original deadline of March 31st, 2021, which was extended to October 31st to redirect their mail;
- The Alliance for Healthier Communities (the "Alliance") has agreed to allow the Corporation to use the Alliance's address of 970 Lawrence Avenue West, Suite 500, Toronto as the Corporation's head office address;
- The Corporations Act (Ontario) requires that a change of location to the Corporation's Head Office requires a Special Resolution of the Corporation's Board of Directors and of its members.

Discussion:

- MEAO's new address of 970 Lawrence Avenue West, Suite 500, Toronto, will be its address for the foreseeable future. No end date was determined.

RESOLUTION: Now therefore be it resolved that the following special resolution be approved:

1. The Corporation approves relocating the Corporation's Head Office address to 970 Lawrence Avenue West, - Suite 500 Toronto, Ontario M6A 3B6;
2. The Corporation approves management filing a Notice of Change, Form 1 with Service Ontario in order to comply with the requirements under the *Corporations Information Act* (Ontario).

Moved by: Laurie Menard
 Seconded by: Keith Deviney
 Unanimous: Motion Carried

5. Treasurer's Report

Presented by Adrianna Tetley, Treasurer

Financial Statements for 2020 and three-year financial comparison were presented.

If MEAO's expenses continue at the same rate, with no other large donations similar to what was received previously that sustained MEAO for the last few years, by December 31st, 2022, MEAO will run out of funds.

Discussion:

Re MEAO's plan to address the financial status, MEAO stated that they will issue a Fundraising Appeal to the members and friends of MEAO in the fall.

Motion:

Be it resolved that the Financial Statements of the Myalgic Encephalomyelitis Association of Ontario (MEAO) and the Notice to Reader as prepared by chartered accountant, Welch LLP as presented for the year ended December 31st, 2020 be approved.

Moved by: Adrianna Tetley
 Seconded by: Laurie Menard
 Unanimous: Motion Carried.

Motion: Be it resolved that Welch LLP chartered accountants, be appointed auditors for financial reviews and financial matters for The Myalgic Encephalomyelitis Association of Ontario (MEAO) for the year 2021 at the appropriate remuneration as determined by the Board of Directors.

Moved by: Adrianna Tetley
 Seconded by: Laurie Menard
 Unanimous: Motion Carried

6. Nomination Report

Presented by John Doherty, Secretary

A roll-call vote was conducted for Denise Magi's re-election.

Roll Call Vote:

Be it resolved that Denise Magi, the nominee as presented today be the elected Director of The Myalgic Encephalomyelitis Association of Ontario for 2021-2022 to hold office until her office is vacated in accordance with the by-laws of the Corporation.

Nominated by: John Doherty

Seconded by: Keith Deviney

Results of Roll Call Vote: 16 in Favour, 6 Abstained

Denise Magi is elected.

MEAO Board of Directors 2021/22: Denise Magi, Keith Deviney, Adrianna Tetley, John Doherty and Laurie Menard

7. Directors' Report

MEAO President Denise Magi, presented the Directors' Report. This report details the major activities from September 23rd, 2020 AGM to present.

A copy of the Directors' report will be attached with the AGM minutes. (See attached).

Denise Magi thanked Board members and MEAO's administrative assistant for their hard work and contributions to MEAO.

8. Other Business

8.1 Environmental Health Clinic Funding:

A member requested that the following objection to the AGM Minutes of 2020 be recorded in the AGM 2021 minutes.

In the AGM 2020 Minutes it stated "MEAO will make it known if asked by PHO (Public Health Ontario) that the EHC (Environmental Health Clinic) needs more funding to keep the clinic."

The following members wanted it noted that "Logically in making a request for such funding, it would be the priority to approach Ministry of Health first, not Public Health Ontario. The expectation is that a request should be made actively – not left as a response to a possible inquiry (that might never be made) and from an organization outside the Ministry of Health."

Included at the request of Members: Eleanor Johnston, Irene Turrin, Yvon Hemsol, Maureen MacQuarrie, Alison Rae

8.2 Ontario Centre of Excellence for Environmental Health (OCEEH) Business Case Proposal

All the documents related to the Ontario Centre of Excellence for Environmental Health Business Case Proposal can be found at :

<http://recognitioninclusionandequity.org/resources/> - under complete report

8.3 Purpose of AGM Minutes:

AGM Minutes are a record of decisions made, the audit, appointment of auditors, election of the board and resolutions given advanced notice.

9. Update on Action Plan re Recommendations of Task Force on Environmental Health:

Presented by: Denise Magi
See Directors' Report for the full update.

Discussion:

- The Action Plan report of Dr. Brian Schwartz of Public Health Ontario, has not been released and therefore, no one has seen it.
- MEAO attempted to enquire about publicly releasing the action plan report but received no reply from the Minister's office.
- MEAO is aware that election provincial election is fast approaching, hence, MEAO will continue to actively pursue with the enquires, in hopes to hear from the Minister's office before the end of the year.

10. Adjournment

Motion:

Be it resolved the Annual General Meeting, September 29th, 2021 be adjourned

Moved by: John Doherty

Meeting Adjourned at 2:49

VOTERS LIST – 2021

Last Name	First Name	Zoom / By Proxy / By Phone
Al-Awadi	Fadi	By Proxy
Ayers	Marie	By Proxy
Deviney	Caroline	By Proxy
Deviney	Keith	Zoom
Doherty	John	Zoom
Gemmell	Christina	By Proxy
Halapy	Erika	By Proxy
Hemsol	Yvonne	By Proxy/Zoom
Jiwani	Izzat	By Proxy
Johnston	Eleanor	By Phone
King	Denise	By Proxy
MacQuarrie	Maureen	By Proxy
Magi	Denise	Zoom
Mayer	Melissa	By Proxy
Menard	Laurie	Zoom
Morrison	Theresa	By Proxy
Naftolin	Pink	By Proxy
Rae	Alison	Zoom
Rovito	Rita	By Proxy
Tetley	Adrianna	Zoom
Turrin	Irene	By Proxy
Vandenbroek	Mary - Lou	By Proxy